

**Tara Hills Elementary**  
2300 Dolan Way San Pablo  
Phone (510) 231 1428

---

**SSC Meeting Minutes**  
**October 4, 2023 - 4 de octubre 2023**  
**2:00pm**

Board Members Present / Miembros del Consejo Presente							
No.	Peer Group <i>Grupo Paritario</i>	Name <i>Nombre</i>	Present? <i>¿Presente?</i>	No.	Peer Group <i>Grupo Paritario</i>	Name <i>Nombre</i>	Present? <i>¿Presente?</i>
1	Principal/Director	Shari Salinas	X	7	Parent/Padre	Tiffany McCoy	
2	teacher/maestro	Amy Garzon	X	8	Parent/Padre	Margot Aishiteru	X
3	teacher/maestro	Maureen Banuelos	X	9	Parent/Padre	Ana Rueda	X
4	teacher/maestro	Lisa Meninga		10	Parent/Padre	Jamillah Monroe	
5	Other/Otro	Gary Casazza	X	11	Parent/ Padre	Brittany Lobo	X
6	Other/Otro	Bianca Ramirez	X				

1. The meeting was called to Order at 2:06

2. Roll Call 8 ATTENDEES

3. Review of Minutes (Date): \_\_\_\_\_ Approved \_\_\_\_\_ Amended \_\_\_\_\_ (Not needed first meeting of the school year.)

4. Agenda Item:

<b>Agenda #2 Welcome New SSC Board Members</b>			
<b><u>Discussion:</u></b> Welcome new parent members Tiffany, Ana, Brittney, and Jamillah. Introductions were given for new members of the returning SSC members.			
<b><u>Public Comment:</u> none</b>			
<b><u>Motion:</u> Not Needed</b>			
<b>YES:</b>	<b>NO:</b>	<b>ABSTAINED:</b>	<b>N/A:</b>

<b>Agenda #3 Duties of the SSC, Review bylaws-</b>
<b><u>Discussion:</u></b> Discussion of the role of SSC in our school setting. Look at the SPSA which is a living document and to make decisions to help benefit the school. Discussion of each elected role. President will lead the meeting to make sure the agenda is being followed. The president is the person that has the signing power and works directly with the principal. The vice president will lead the meeting should the president not be able to attend the meeting. The secretary will take notes of the meeting and record the minutes to send to the principal in a timely manner. The new officers are President-Maureen Banuelos, Vice President - Brittany Lobo and Secretary - Amy Garzon.

<b><u>Public Comment:</u> None</b>			
<b><u>Motion:</u> Shari Salinas motioned that she nominates Maureen Banuelos to president of SSC. Bianca Ramirez seconded.</b>			
<b>YES: 8</b>	<b>NO: 0</b>	<b>ABSTAINED:</b>	<b>N/A:</b>
<b><u>Motion:</u> Brittany Lobo motioned that she nominates herself, Brittany Lobo, to vice president of SSC. Amy Garzon seconded.</b>			
<b>YES: 8</b>	<b>NO: 0</b>	<b>ABSTAINED:</b>	<b>N/A:</b>
<b><u>Motion:</u> Amy Garzon motioned that she nominates herself, Amy Garzon to be secretary of SSC. Margot Aishiteru seconded.</b>			
<b>YES: 8</b>	<b>NO: 0</b>	<b>ABSTAINED:</b>	<b>N/A:</b>

<b>Agenda #4 Review 2023-2024 SPSA</b>
<b><u>Discussion:</u> Mrs. Salinas presented and Bianca Ramirez shared the SPSA document via Zoom. The SPSA was approved last spring by the 2022-2023 SSC Board. The SPSA is the</b>

**School Plan of Student Achievement.** This document shows how Tara Hills will use their Title 1 funding. The SPSA is a living document and can be found on the school website as well as the district website. Brittany Lobo asked if the SSC role was primarily to look over the data and make changes this year 2023-2024 or next year 2024-2025? Ms. Salinas answered that the role of our SSC is a little bit of both. Look over our goals for this year as well as next year. The SPSA is a living document and changes can be made throughout the school year. We look at our attendance, climate to help us see if we are happy with our plan and what changes could be made in the future.

**Public Comment:** None

**Motion:** No Motion Needed

**YES:**

**NO:**

**ABSTAINED:**

**N/A:**

**Agenda #5 Review of AASAT, MDAC, AAPAC and ELAC Feedback (if any)**

**Discussion:**

Bianca Ramirez will post the AASAT and MDAC dates on the calendar when they are available. AAPAC and ELAC groups have not started yet so there is nothing to report out yet.

**Public Comment:** none

<b><u>Motion:</u> No Motion needed</b>			
<b>YES:</b>	<b>NO:</b>	<b>ABSTAINED:</b>	<b>N/A:</b>

<b>Agenda #6 Development of Next Agenda</b> <b><u>Discussion:</u></b> Next meeting we will review the safety plan and the title 1 policy. Our next meeting will take place Nov 29, 2023 at 2:00 pm.			
<b><u>Public Comment:</u> none</b>			
<b><u>Motion:</u> no motion needed</b>			
<b>YES:</b>	<b>NO:</b>	<b>ABSTAINED:</b>	<b>N/A:</b>

4. Meeting adjourned@ 2:27pm

5. Principal Signature \_\_\_\_\_

Date\_\_\_\_\_

